



계명대학교
Keimyung Adams College
Keimyung University

Academic Writing I
27796-1 – 3 Credits
Fall 2012
Wed 1:30 – 2:45 and Fri 9:00 – 10:15
Location: 425

Instructor: Dr. Ken Eckert
B.A. English, Concordia University College of Alberta, Canada
M.A. English, Memorial University of Newfoundland, Canada
Ph.D. English, University of Nevada, Las Vegas, USA

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Office hours: Mon 2:45 – 4:00; Tue & Wed 10:30 – 11:45; Thu 1:30 – 2:45



Outline

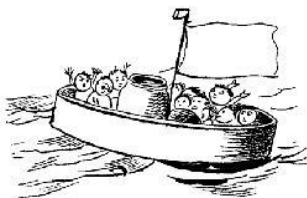
This course begins with simple writing styles such as description and moves into more complex tasks such as analysis, evaluation, citation, and argumentation. We will begin with basic vocabulary and grammar issues of sentence writing and gradually move into higher matters of paragraph structuring and developing writing fluency. Assignments will begin with short essays and end with longer research papers. Other assignments may possibly include resumes, business writing, e-mails, and web pages.

Goals

- To plan and organize a paper by working through your writing process
- To benefit from peer response to your writing
- To identify and understand the audience and purpose in writing
- To increase skill in sentence control and complexity
- To adopt appropriate voice, tone, and level of formality in your writing
- To edit final drafts for format, structure, grammar, and mechanics

Keimyung Adams College Description

The academic writing course will introduce students to the conventions and goals of academic and business writing. Students will develop competency in writing at the sentence, paragraph and Paper level as well as learn the skills necessary to articulate ideas carefully through writing. In addition reviewing a variety of language skills, students will be on the importance of academic honesty, strategies for giving and receiving peer evaluation and the concept of process writing.



Class Rules

All instruction and class discussion will be in English.

The classroom is not the place for constant cigarette breaks, gossiping with friends, or playing with cell phones. Computers are permitted but may not be used for surfing or video games. Please treat others courteously in class. Students who spend the class sleeping or text messaging may be marked absent.

Textbook

Interactions 2 Writing, Cheryl Pavlik & Margaret Keenan Segal (McGraw Hill Contemporary)

Evaluation

Evaluation will be a mix of

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|----------------------------------|-----|
| a. Attendance and participation | 15% |
| b. In-class writing | 20% |
| c. Regular paper assignments (7) | 50% |
| d. Mid-term exam | 15% |

There is no final exam in this course.

WARNING: Five minutes late: 1/3 absence. Ten minutes late: 2/3 absence. 15 minutes late or more: you are marked absent. In accordance with college policy, students who are absent more than **7.0** class hours **fail the course**. Students are responsible for attendance and for providing documentation of illness or other emergencies. Every class absence is a 2% deduction. Notes will not be accepted after seven days past the absence.



Plagiarism

Plagiarism is the unacknowledged use of someone else's words or work. It is not only cheating but is against university regulations at Keimyung. If you are pursuing a global career or are thinking of continuing your education abroad it is essential that you do your own work. All copied papers will receive zero and be reported to the KAC office and to other faculty.

Word Processors

Papers typed on a Hangul word processor are fine, but it is a good idea to learn to use an English-language word processor because Hangul ones do not represent English punctuation marks very well. If you need a free word processor, go to <http://www.openoffice.org/>.

Academic Writing I
Fall 2012
Dr. Ken Eckert
Daily Plan

Wed Sep 5		Introduction	
Fri Sep 7	Chapter 1		
Wed Sep 12	Chapter 1	Assign paper 1	
Fri Sep 14	Chapter 2		Due: 1 - Opinion writing on colleges
Wed Sep 19	Chapter 2		
Fri Sep 21	Chapter 2	Assign paper 2	
Wed Sep 26	Chapter 3		Due: 2 - Restaurant review
Fri Sep 28	Chapter 4		
Fri Oct 5	Chapter 4	Assign paper 3	
Wed Oct 10	Chapter 5		
Fri Oct 12	Chapter 5		Due: 3 – Statement & resume
Wed Oct 17	Handout	Assign paper 4	
Fri Oct 19	Handout		
Wed Oct 24	Chapter 7		Due: 4 - Business letter
Fri Oct 26	Chapter 7	Assign paper 5	
Wed Oct 31		Review	
Fri Nov 2		Midterm exam	
Wed Nov 7	Chapter 8		Due: 5 - Interview
Fri Nov 9	Chapter 8	Assign paper 6	
Wed Nov 14	Chapter 8	Work lab	
Fri Nov 16	Chapter 6		Due: 6 - Group housing report
Wed Nov 21	Chapter 6	Assign paper 7	
Fri Nov 23	Chapter 6	APA format	
Wed Nov 28	Chapter 9	References	
Fri Nov 30	Chapter 9	Citation	Due: 7 – Globalization paper draft
Wed Dec 5	Chapter 10	Citation	
Fri Dec 7	Chapter 10	Plagiarism	
Wed Dec 12		Peer edit	
Wed Sep 5		Readings	Due: 8 - Globalization paper final



Holidays

Chuseok holiday: Mon Oct. 1
 Self-study day: Tue Oct. 2
 Foundation day: Wed Oct. 3
 Final day of classes: Fri Dec. 14
 Final exams: Dec. 17 – 21